



VACANCY NOTICE

Job Title:	Group Quality Business Systems Engineer
Sertec Site:	Wincaster House
Hours:	Day Shift

Main Purpose of The Position:

- . To Manage and Maintain the Company Business Management System
- Lead and perform Group Internal System Audits in line with System Schedule
- Working with the site Quality Managers to ensure corrective actions are closed out
- To prepare and maintain management systems and schedules to show audit status and ensure all documented evidence is available to support third party audits and internal reviews.

Key Requirements:

Successful applicant must have a good understanding of ISO9001/IATF16949, ISO 14001 and OHSAS18001 Management systems. Previous auditing experience is essential.

Ideal candidate will be a well organised self-starter who is able to work alone and as part of a team.

We are looking for a confident communicator with the ability to present at all levels giving particular attention to detail.

Previous experience in a manufacturing engineering and within the automotive sector would be preferred.

Full UK driving licence essential.

How To Apply:

Please apply for this vacancy via email attaching a CV, stating the reason you are applying and why you feel you would be suitable for this position. Please note only electronic applications will be considered and a copy of the full Job Description available upon request. Please note, if invited for an interview, please, out of courtesy, make your current line manager aware.

This can be sent to Tracey.Smith@Sertec.co.uk

Closing Date:

29/07/2022

“Sertec strive to create a welcoming and collaborative environment where all our employees can bring their authentic selves. We show respect and care towards one another and work together to create a safe and collaborative environment where all thoughts and opinions are welcome.”